

# Reduced contribution childcare service agreement-2020

This agreement is made between childcare provider \_\_\_\_\_

Childcare provider's address \_\_\_\_\_

and Mrs . /Mr. \_\_\_\_\_

Home address \_\_\_\_\_

Phone nr \_\_\_\_\_ S.I.N. \_\_\_\_\_

## Parent of

\_\_\_\_\_ Date of birth \_\_\_\_\_  
(name of the 1<sup>st</sup> child)

and \_\_\_\_\_ Date of birth \_\_\_\_\_  
(name of the 2<sup>nd</sup> child)

Starting on \_\_\_\_\_ and ending on \_\_\_\_\_

La place 0-5 number: \_\_\_\_\_

## 1. Description and delivery of provider's services:

For the duration of the agreement, the provider agrees to provide childcare service at

\_\_\_\_\_ (address of the childcare service).

To provide the child/children with the following:

- ☒ The material used as part of the childcare service;
- ☒ Safe, child-proof environment;
- ☒ Provisions of nutrition snacks (served at approximately \_\_\_\_\_am and \_\_\_\_\_pm) and lunch (served at approximately \_\_\_\_\_);
- ☒ Provisions of toys and equipment appropriate to the age and needs of child;
- ☒ Provision of daily activities to foster child's growth and development;
- ☒ Provisions of a quiet, safe area naptime. Time and duration of sleep/rest time will be appropriate to child's age and needs.

## 2. Days and hours of childcare are as follows:

Day	Regular period	Occasional period
Monday	From ..... Until .....	From ..... Until .....
Tuesday	From ..... Until .....	From ..... Until .....
Wednesday	From ..... Until .....	From ..... Until .....
Thursday	From ..... Until .....	From ..... Until .....
Friday	From ..... Until .....	From ..... Until .....

**3. Childcare period chosen by the Parent**

The Parent has opted for the Provider’s childcare services for his/her Child: please choose the days and times that correspond to the regular childcare need among the childcare service hours declared by Provider.

Day	Regular period	Occasional period
Monday	From ..... Until .....	From ..... Until .....
Tuesday	From ..... Until .....	From ..... Until .....
Wednesday	From ..... Until .....	From ..... Until .....
Thursday	From ..... Until .....	From ..... Until .....
Friday	From ..... Until .....	From ..... Until .....

**4. Financial agreement**

The provider will not offer childcare service on the following days (AD DAYS): 9 Statutory Holidays of Québec and 17 other unspecified days (AN). For the 17 unspecified days, written notice will be sent to the parents (30 days’ notice if 3 days or more will be taken in a row; 15 days’ notice if less than 3 days will be taken in a row).

The 9 pre-determined APSS Days (AD) ARE: January 1, Easter Monday, The Monday preceding May 25, The National Holiday, July 1, The first Monday in September, The second Monday in October, December 25, December 26. If any of the abovementioned days falls on a Saturday, the home childcare service shall close the preceding business day. If any of the abovementioned days falls on a Sunday, it shall close the following business day. A business day corresponds to a childcare service day.

Other days: \_\_\_\_\_

The basic contribution is \$ \_\_\_\_\_/day. Payment is expected whether child is in attendance or not.  
 Daily fees will be claimed for Statutory Holidays Yes  No  AN days Yes  No

Payment made in cash or by check will be as follows:

Every week  Every two weeks  Every four weeks  Once a month

**5. Lateness of parent**

The parent shall respect the opening and closing hours set out in the agreement. A parent who anticipates arriving after the closing hours shall notify the provider of this as soon as possible.

**6. Unexpected closing of the childcare service**

Provider will notify parents, as soon as possible, if unable to provide care (reason beyond its control). If the daycare closes after the child has been entrusted to the provider, the parent shall come and pick up the child at the location designed by the provider. The parent must then pay the basic contribution for the first unexpected closure day.

**7. Duration of the agreement**

The agreement is for \_\_\_\_\_ year(s) period and will be in effect From \_\_\_\_\_ until \_\_\_\_\_

**8. Cancellation of the agreement**

The parent may cancel the agreement at any time by sending the notice on page 3 to the provider in accordance of the Consumer Protection Act. The provider may cancel the agreement when parent refuses or neglects to pay the contribution, when parent repeatedly violates the operating rules of the childcare service or when the provider has insufficient resources to respond adequately to specific needs of the child or when the parent is not collaborating in the application of an intervention plan. Two weeks notice will be sent to the parent.

Date: \_\_\_\_\_ Place: \_\_\_\_\_ Parent’s signature: \_\_\_\_\_

Date: \_\_\_\_\_ Place: \_\_\_\_\_ Provider’s signature: \_\_\_\_\_

**Cancellation form**

- Parent may cancel the childcare service agreement before its expiry, at any time and at their discretion, by filling out the cancellation form or by providing a notice to that effect. The agreement is cancelled as soon as the form or the notice is sent.
- The parent may cancel the agreement before the service provider has begun to care for the child. In that case, no fee or penalty is payable.
- If the parent cancels the agreement after attending of service, the provider may claim the amounts due for the services already provided, as well as a penalty equal to the lesser of the following amounts:

**\$50 or 10% of the cost of the projected services that were not provided**

- The provider must refund any money owed to the parent within 10 days following the cancellation of the agreement.

Date: \_\_\_\_\_ Place: \_\_\_\_\_ Parent's signature: \_\_\_\_\_

Date: \_\_\_\_\_ Place: \_\_\_\_\_ Provider's signature: \_\_\_\_\_

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